

## CELL PHONE/ELECTRONIC DEVICE CONFISCATION LOG

STUDENT'S NAME: \_\_\_\_\_

IDENTIFICATION NUMBER: \_\_\_\_\_

### CELL PHONE/ELECTRONIC DEVICE POLICY AND DISCIPLINARY LADDER

**District Policy states:** While students at District high schools may have in their possession electronic devices, all students, particularly those at elementary and middle schools, are discouraged from bringing electronic devices to school. Possession of the devices alone, however, is not a violation of the Code of Student Conduct. To minimize interruptions to the educational setting, except as authorized by an administrator or a teacher, students who elect to bring an electronic device to school may not use the electronic device at any time during the student's school day or while being transported on the school bus. As long as the device is turned off, students may have an electronic device in their possession; however, the School District will not be responsible for lost or stolen devices. This section does not permit the student to bring radios, tape players, electronic games, or compact disks to school during the school day. Teachers and administrators will take appropriate actions if a student is observed using an electronic device during the school day, or if such devices disrupt the instructional setting. Disciplinary actions may include immediate confiscation, a parent conference, in-school suspension or suspension and loss of privileges. The use of a wireless communication device in a criminal act will result in criminal penalties.

Using the District policy as a guide, EGHS will enforce this policy with the following discipline ladder:

Incident	Consequence	Student Signature/Date	Parent Signature/Date
1 <sup>st</sup> Incident	<ul style="list-style-type: none"> <li>• Device is confiscated and secured in main office.</li> <li>• Parent pick-up of device is mandated.</li> <li>• Student and Parent are reminded of the Board Policy and the escalating consequences associated with further violations.</li> </ul>		
2 <sup>nd</sup> Incident	<ul style="list-style-type: none"> <li>• Device is confiscated and secured in main office.</li> <li>• Parent pick-up of device is mandated.</li> <li>• Student and Parent again are reminded of the Board Policy and the escalating consequences associated with further violations.</li> <li>• Student is assigned a detention.</li> <li>• Incident is recorded on the AS400 discipline screen.</li> </ul>		<b>SEE REVERSE SIDE.</b>

3 <sup>rd</sup> Incident	<ul style="list-style-type: none"> <li>• Device is confiscated and secured in main office.</li> <li>• Parent pick-up of device is mandated.</li> <li>• Student and Parent again are reminded of the Board Policy and the escalating consequences associated with further violations.</li> <li>• Student is assigned to Saturday School.</li> <li>• Incident is recorded on AS400 discipline screens.</li> </ul>		
4 <sup>th</sup> Incident	<ul style="list-style-type: none"> <li>• Device is confiscated and secured in main office.</li> <li>• Parent pick-up of device is mandated.</li> <li>• Student and Parent again are reminded of the Board Policy and the escalating consequences associated with further violations.</li> <li>• Student is suspended (1) day.</li> <li>• Incident is recorded on AS400 discipline screens</li> </ul>		
5 <sup>th</sup> Incident	<ul style="list-style-type: none"> <li>• Device is confiscated and secured in main office.</li> <li>• Parent pick-up of device is mandated.</li> <li>• Student and Parent again are reminded of the Board Policy and the escalating consequences associated with further violations.</li> <li>• Student is suspended (3) days for Willful Disobedience</li> <li>• Incident is recorded on AS400 discipline screens</li> </ul>		

**PLEASE READ AND PROVIDE YOUR SIGNATURE:**

The Cell Phone/Electronic Device Policy and Disciplinary Ladder have been reviewed with me, and my signature acknowledges my understanding of this policy. A copy of this form is available upon request.

\_\_\_\_\_

PARENT'S SIGNATURE